Ref. TC 2/31 - 0101 8 March 2012

Subject: Invitation letter to 3rd Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) (Nairobi, Kenya, 26-28 June 2012)

Sir/Madam,

I have the honour to invite your Administration/Organisation to participate in the Third meeting of the CAPSCA –Africa Project (Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel) to be held in Nairobi, Kenya from 26 to 28 June 2012. The meeting will be hosted by the Kenya Civil Aviation Authority (KCAA). Kindly reserve those dates on your calendar.

A copy of the provisional agenda is attached as Appendix A for your information. Also attached as Appendix B is a copy of the Summary of Discussions of the CAPSCA Second Global Coordination Meeting/Second Regional Steering Committee Meeting /Third Regional Aviation Medicine and Public Health Team Meeting, held in Abuja, Nigeria, 10-3 October, 2011, at which some changes to the structure and organisation of the Regional CAPSCA Projects were made (see Appendices C & D of the report). Please note that the Steering Committee and Regional Aviation Medical and Public Health Team (RAMPH) have been merged and are now collectively referred to as the CAPSCA Project.

I urge your Administration/Organization to participate and benefit from the meeting. States which are not members of CAPSCA as yet, are encouraged to participate as observers or join by signing the Notification of Participation form which is also attached as Appendix C.

A training workshop on the methodology and guidelines for CAPSCA State and airport assistance visits is being organized for CAPSCA Technical Advisors in conjunction with this meeting. CAPSCA Technical Advisors are drawn from the aviation and public health sectors. They provide training and guidance during State/Airport Assistance Visits organized under the CAPSCA project to national aviation and public health professionals who are involved in contingency planning in the aviation sector in accordance with the requirements of ICAO and the World Health Organization (WHO), for the management of a public health emergency. It would therefore be very beneficial to also include in your delegation any potential candidates that you wish to develop into the role of a Technical Advisor for such CAPSCA Assistance Visit missions. Africa needs to have a substantial pool of Technical Advisors who can be mobilized to carry out Assistance Visits at the request of States. Desirable attributes for Assistance Visit Technical Advisors are provided at Appendix D.

.../2
The Information Bulletin is attached hereto as Appendix E.

Details of the programme, including the Attendance Notification Form will be circulated in due course.

Accept, Sir/Madam, the assurances of my highest consideration.

Meshesha Belayneh
ICAO Regional Director
Eastern and Southern Africa Office

Appendices:

A: Draft Agenda for CAPSCA Africa Meeting, Nairobi, June 2012
B: Summary of Discussions of the CAPSCA Meetings in Abuja, October 2011
C: Notification of Participation form
D: Desirable attributes for Assistance Visit Technical Advisors
E: Information Bulletin
Appendix A

Draft Agenda for 3rd CAPSCA Africa meeting
Nairobi Kenya, 26 – 28 June 2012

Day One

- Opening Remarks;
- Update on implementation of conclusions of Abuja meeting;
- Highlights of activities of the CAPSCA Project in the other ICAO Regions;
- WHO Regional Office presentation on the challenges of implementing POE Core capacity requirements;
- WHO presentations on public health preparedness in aviation (Topics TBC) IATA presentation on available related guidelines;
- ACI Presentation on available related guidelines;
- Introduction of Protocol Questions for the ICAO Audit Continuous Monitoring Approach (CMA) related to management of communicable disease in aviation;
- Presentation from CDC;
- Presentation from WFP (Approach to Pandemic Preparedness Planning - TBC);
- Presentation from two State Civil Aviation Authorities on challenges in implementing ICAO PHE SARPs (English & French speaking);
- Presentation from two State Public Health authorities on challenges in implementing IHR and post assessment corrective actions (English & French speaking) and;
- Panel Discussion on models of cooperation between the State civil aviation regulatory authority and public health authority in public health emergency preparedness planning;

Day Two

- Presentation from two airports on public health emergency preparedness planning (English & French speaking);
- Presentation from two Airlines on policies and procedures in place for the management of a public health emergency (English and French speaking);
- Presentation from two Air Navigation Services Providers on contingency planning for public health emergency (English & French speaking);
- Presentations on the Assistance Visits and lessons learnt from States that have been visited;
- Panel discussion on training guidelines for stakeholders involved in the Airport Emergency Plan for Public Health Emergency;
- Work Programme for CAPSCA – Africa and;
- Conclusions of the meeting.

Day Three

- Technical Advisor training in English
- Airport Visit (Jomo Kenyatta International Airport Nairobi)
Appendix B/1

2nd ICAO CAPSCA GLOBAL COORDINATION MEETING
Abuja, Nigeria, 10 - 12 October 2011

Conclusions

1. Communication and collaboration between national civil aviation and public health authorities for the development and implementation of Public Health Emergency (PHE) planning, preparedness and response should be strengthened.

2. States should harmonise and if applicable, integrate, aviation sector Public Health Emergency plans in the national PHE plans.

3. Airport operators should incorporate Public Health Emergencies in their Aerodrome Emergency Plans.

4. The Meeting approved the establishment of CAPSCA in Europe and agreed for the activities to be funded by utilising the surplus funds in the CAPSCA regional projects which have been granted funds by the United Nations Central Fund for Influenza Action (CFIA), as previously agreed with the chair of CFIA.

5. The next 3rd CAPSCA Global Coordination meeting will be held in Santiago, Chile, from 8 to 12 October 2012.

6. ICAO should consider expanding the scope of CAPSCA objectives beyond those relating to communicable diseases, and to incorporate all types of event which have the potential to become a public health emergency with an international impact. The CAPSCA title should be considered for revision, e.g.:

   DRAFT PROPOSAL - “Cooperative Arrangement for Public health Surveillance and event Control in Air travel” (CAPSCA)

   A proposal will be presented for consideration to the next 3rd CAPSCA Global Coordination meeting.

7. The Meeting agreed that the CAPSCA regional projects merge their respective Steering Committees and Regional Aviation Medicine and Public Health Teams. Terms of Reference are presented in Appendix C to this report are adopted to be applied by all CAPSCA Regional Projects.

8. The titles for CAPSCA positions have been standardized as follows and as presented in Appendix D to be applied by all CAPSCA Regional Projects:

   Global
   • ICAO CAPSCA Project Manager (Dr. Anthony Evans)
   • ICAO CAPSCA Technical Advisor (Dr. Jarnail Singh)
   • ICAO CAPSCA Project Coordinator (Michiel Vreedenburgh)
Regional

- ICAO CAPSCA Regional Coordinators (ICAO Regional Offices)
- CAPSCA Chairperson (State)
- CAPSCA Vice-Chairperson (State)
- CAPSCA Technical Advisors Team Leader (State)
- CAPSCA Technical Advisors Deputy Team Leader (State)
- CAPSCA Technical Advisors (States and WHO)

9. States’ authorities, airport operators, aircraft operators and air navigation service providers are encouraged to provide their Public Health Emergency Preparedness Plans to ICAO for posting on the CAPSCA website.

10. Kenya provided to ICAO its “National Aviation Pandemic Preparedness Plan (September 2011)” to be posted on the CAPSCA web site to share as a reference for other States.

11. Mali provided to ICAO its “Plan National de Préparation pour les Urgences de Sante Publique dans L’aviation Civile” to be posted on the CAPSCA web site to share as a reference for other States.

12. ACI should complete the development of a generic business continuity plan guidance which will be flexible to be applied to all aviation stakeholders and activities and present it to the next 3rd CAPSCA Global Coordination meeting.

13. ICAO should review the proposal and determine whether the State Guidelines should include consideration by States to relax certain regulatory requirements (provided such action will not result in a reduction in level of safety or security) so that resources may be appropriately reassigned to areas of increased need during a PHE, and present for review and comment to the next 3rd CAPSCA Global Coordination meeting.

14. States and International Organisations are encouraged to propose to ICAO potential funding sources to enable CAPSCA to continue the Assistance Visit programme beyond September 2012, when the UN CFIA grant expires.

15. ICAO and WHO to survey States’ CAAs and Public Health Authorities to measure the impact of CAPSCA results and present for review and comment to the next 3rd CAPSCA Global Coordination meeting.

16. ICAO and WHO to compile a glossary of Public Health Emergency related terminology referred to in ICAO and WHO documentation and present for review and comment to the next 3rd CAPSCA Global Coordination meeting.
17. WHO and ICAO should seek to formalise collaboration and framework for activities with common objectives and mutual interest in relation to Public Health Emergency planning and preparedness in the aviation sector, including the following:

- ICAO regional offices to collaborate with WHO regional and country offices.
- ICAO and WHO to harmonise and include respective cross references in technical guidance and tools, including the CAPSCA Assistance Visit checklist and the WHO Core Capacity Assessment Tool, and encourage other organisations to follow suit.
- WHO and ICAO to harmonise and collaborate on IHR airport core capacity technical assistance visits and CAPSCA State/Airport assistance visits.
- ICAO and WHO to combine, where possible, their CAPSCA and IHR Point of Entry regional and national events and activities, respectively.
- ICAO and WHO to consider harmonising the ICAO safety oversight audit programme and IHR (2005) designated airport certification requirements, where applicable.

18. States should update national civil aviation regulations to incorporate the ICAO Public Health Emergency related SARPs.

19. States should prepare for the ICAO Universal Safety Oversight Audit Programme (USOAP) which, from 2013, will include protocol questions concerning Public Health Emergency related SARPs.

20. States should consider documenting in a Memorandum of Understanding, or other form of agreement, the framework for collaboration between civil aviation and public health authorities concerning Public Health Emergency preparedness planning in the aviation sector.

21. In relation to risk and crisis communication needs before and during a public health emergency, States should encourage:

- a timely and engaging information policy;
- a risk communication strategy based upon the needs of the public, the scientific evidence and official information from WHO, ICAO and other International Organisations;
- an appropriate message and format;
- prioritisation of staff and travellers;
- political and corporate support.

22. The CAPSCA Assistance Visit checklist is approved for global application and will be moved to the Global references section on the CAPSCA web site.

23. States are encouraged to implement the CAPSCA concepts and methodology at a national level as initiated by, for example, Colombia, Kenya, Malaysia and Mexico.

24. The WHO encouraged PHAs to support participation of their personnel in the CAPSCA events and activities.
CAPSCA – AFRICA SECOND STEERING COMMITTEE MEETING
Abuja, Nigeria, 13 October 2011

1. The Second CAPSCA Africa Steering Committee Meeting was held on Day 4. Conclusions are as follows:

   I. Kenya was elected as Chairperson and Cote d'Ivoire as Vice-Chairperson for a 3 year period.

   II. Teresa Bassey (Nigeria) was appointed as Technical Advisors Team Leader and Lesego Bogatsu (South Africa) as Deputy Team Leader, the latter appointment to be confirmed by ICAO with Ms. Bogatsu.

   III. The CAPSCA Africa fee waiver was extended until the next meeting.

   IV. The qualifications and responsibilities for Technical Advisers will be updated and circulated to States by ICAO.

   V. The next meeting will be held in Kenya in June 2012, in conjunction with technical advisor training.

   VI. Technical advisor training in French will be held in Mali on dates to be coordinated with ICAO.

   VII. Assistance visits will be undertaken in Lesotho in November 2011 and Cote d'Ivoire in March 2012.

   VIII. WHO will provide to ICAO the WHO IHR regional contact points list and planned schedule of airport core capacity assessment visits to States in the interest of potentially combining with CAPSCA assistance visits.

2. Dates of next meetings

Third CAPSCA Global Coordination Meeting: 8-12 October 2011, Santiago, Chile

Third CAPSCA Africa Regional Project Meeting: Nairobi, Kenya (provisionally June 2012)
APPENDIX C

COOPERATIVE ARRANGEMENT FOR THE PREVENTION OF SPREAD OF COMMUNICABLE DISEASE THROUGH AIR TRAVEL (CAPSCA)

Terms of Reference for CAPSCA Regional Projects

1. Is established in each ICAO region.

2. Is comprised of representatives from:

   - States and Territories that have joined the CAPSCA project (Civil Aviation Authorities and Public Health Authorities);
   - Donors (States and Organizations);
   - ICAO, WHO and other partner UN and aviation and health related Regional and International Organisations; and
   - Other representatives as necessary, as determined by the ICAO CAPSCA project manager.

3. Is chaired by a Chairperson and Vice-Chairperson elected by the representatives of CAPSCA member States present in the meeting when the election is held, representing sub-regions and languages, if applicable, normally for a period of 3 years, or until the project is completed, whichever is earlier.

4. Meets annually in conjunction with the Global Coordination Meeting when held in the region. The Global Coordination Meeting is held annually in conjunction with a regional meeting.

5. Contributes to the on-going review of all guidelines, including those for States, airport and aircraft operators, and air navigation service providers, and submit recommendations for revision to the corresponding organisations through ICAO and WHO.

6. Interprets and disseminates guidelines for applicability in the region.

7. Is open to any representative who can further the objectives of CAPSCA, including International Organizations, as determined by the ICAO CAPSCA Project Manager.

8. Provides on-going assessment, planning advice and assistance visits to States.

9. Contributes to the on-going review of the ICAO CAPSCA checklist for assistance visits to States and airports.

10. Trains technical advisors designated by States to carry out assistance visits to States in accordance with ICAO provisions and WHO International Health Regulations (2005), and associated guidelines.
APPENDIX D

COOPERATIVE ARRANGEMENT FOR THE PREVENTION OF SPREAD OF COMMUNICABLE DISEASE THROUGH AIR TRAVEL (CAPSCA)
Standardized titles for CAPSCA Positions

ICAO CAPSCA Global Organisation
Typical CAPSCA Regional Organisation

- Donors
  States & Organisations (UN CFIA & CAAS)

- ICAO Technical Cooperation Bureau
  Project Administration

- ICAO Project Manager
  Dr. Anthony Evans
  ICAO Technical Advisor
  Dr. Jamail Singh
  ICAO Project Coordinator
  Michiel Vreedenburgh

- Partner & International Organizations
  (WHO, IATA, ACI, IFALPA, WFP, CDC, OCHA, UNWTO, IOM)

- ICAO Regional Offices
  Regional Coordinators

- Chairperson
  Vice-Chairperson

- Technical Advisors
  Team Leader
  Deputy Team Leader

- Member States
  Civil Aviation Authorities &
  Public Health Authorities

- Technical Advisors
**NOTIFICATION OF PARTICIPATION**

**Project Title:** Project on the Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA)

**Project Site:** Africa Region

**Sector & Sub-Sector:** Transport and Communications

**Government Implementing Agencies:** Civil Aviation Administrations and Public Health Authorities of participating States.

**Executing Agency:** International Civil Aviation Organization (ICAO)

**Estimated initial project cost:** 550,000 USD  
**Starting Date:** March 2008  

**Brief Description:** The project aims at reducing the risk of spread by air travel of influenza of pandemic potential and other important communicable diseases, and mitigating the effects of such spread by means of cooperative arrangements between the Participating States/Administrations and the aviation sector. This will be achieved by implementation of relevant ICAO Standards and Recommended Practices (Annexes 6, 9, 11 and 14) and supporting guidelines, and the World Health Organization International Health Regulations (2005). Technical Advisors will visit international airports in participating States to assist with implementation and training of personnel from the civil aviation, airports and public health authorities, as well as airlines. Workshops and seminars will be held.

States are encouraged to join the CAPSCA – Africa Project in accordance with Recommendation 6/27 (Pandemic Preparedness Planning in the Aviation Sector) of the Special Africa-Indian Ocean (AFI) Regional Air Navigation (RAN) Meeting, held in Durban, South Africa, 24-29 November 2008.

The cost of joining the project is USD $5000\(^1\), which includes an implementation assistance visit to the State and one or two international airports. States that wish to join the project should complete the following:

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<th>State:</th>
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</table>

\(^1\) Temporarily waived as at October 2010
Please return the completed document to any of the following addresses:

ICAO ESAF Office, Nairobi
Attention: Ms. Nancy Onyedim,
Regional Officer, Technical Co-operation
Email: icao@icao.unon.org or ONyedim@icao.int
Fax: (254) 20 762 1092

ICAO WACAF Office, Dakar
Attention: Mr. Evalou Gnang
Regional Officer TC/AT
E-mail: egnang@icao.int
Fax: (221) 33 820 32 59
Desirable Qualifications for CAPSCA State/Airport Assistance Visit Technical Advisors

- Interest in improving public health emergency planning in the aviation sector;
- Desire to facilitate communication and collaboration between different stakeholders;
- Availability to undertake State/international airport Assistance Visits (travel and daily expenses, but not salary, will be met from the CAPSCA project funds);
- Qualification and experience in aviation medicine and/or;
- Qualification and experience in public health medicine and/or;
- Experience in contingency/emergency planning in the aviation sector.

Note: qualification in medicine or aviation medicine is not mandatory to become a CAPSCA Technical Advisor.
Appendix E

INTERNATIONAL CIVIL AVIATION ORGANIZATION

3RD COOPERATIVE ARRANGEMENT FOR THE PREVENTION OF SPREAD OF COMMUNICABLE DISEASE THROUGH AIR TRAVEL (CAPSCA)
AFRICA REGIONAL MEETING
(Nairobi, Kenya, 26-28 June 2012)

INFORMATION BULLETIN

1. VENUE

The 3rd CAPSCA Africa Meeting will be held at the Kenya Airways Pride Center, Embakasi, Off Airport North Road, Nairobi, Kenya, from 26 to 28 June 2012.

2. REGISTRATION

Participants are requested to pre-register by filling the attached registration form and sending by fax or e-mail to the following addresses:

Mutia Mwandikwa  
Manager Corporate Communications  
Kenya Civil Aviation Authority  
Tel.  +254 20 827470-5  
Fax  +254 20 822300  
Email  amutia@kcaa.or.ke

Linet Musavwa  
Senior Administration Officer, Medical Office  
Kenya Civil Aviation Authority  
Tel.  +254 20 827470-5  
Fax  +254 20 822300  
Email  Imusavwa@kcaa.or.ke

Jedidah Kasaine  
Kenya Civil Aviation Authority  
Tel.  +254 20 823602-7  
Fax.  +254 20 823699  
Email  jsieku@yahoo.co.uk

Participants will be required to reconfirm their registration at the registration desk on the first day of the meeting.
3. OPENING SESSION

The official opening of the 3rd CAPSCA Africa Meeting will take place on 26 June 2012 at the Kenya Airways Pride Center, Nairobi Kenya at 9.00am

4. WORKING LANGUAGE

The meeting will be conducted in English and French language.

5. HOTEL INFORMATION

Participants are requested to make their own hotel reservations. A list of recommended hotels is attached.

6. TRANSPORTATION

Jomo Kenyatta International airport is located in Embakasi, 15 kilometers from Nairobi's Central Business District (about 25 minutes' drive depending on the traffic situation). The taxi fare from the airport to the city centre is between Kshs 1,500–2,000. The list of recommended taxis is attached.

Details of how delegates will be transported to and from the hotels to meeting place as well as the time they will be picked from those respective hotels will be communicated later once arrangements are complete.

7. VISA

7.1 While all travellers arriving in Kenya should have a valid passport, Kenya entry visas are not required for nationals from some countries. Participants are therefore advised to ascertain whether or not they are exempt from the Kenyan visa requirements at the respective Kenyan High Commissions or Embassies in their countries of residence.

7.2 Those who are not exempt should apply for visas well in advance from Kenyan High Commissions or Embassies, which will issue them upon presentation of requested documentation showing that the applicants are designated representatives to a particular UN meeting to be held in Nairobi, Kenya. For countries with no Kenya High Commission or Embassy, the British Embassy or High Commission will generally represent Kenya and be in a position to issue visas.

8. HEALTH

8.1 Participants must ensure they take out travel insurance (including health) from their home country for the duration of their stay in Nairobi, Kenya.

8.2 Presentation of yellow fever certificate at the point of entry is required for visitors from the following African countries – Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo, DRC, Ivory Coast, Ethiopia, Gabon, Gambia, Ghana, Guinea Bissau, Guinea Equatorial, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Congo, Rwanda, São Tomé e Príncipe, Senegal, Sierra Leone, Tanzania, Togo. If the certificate cannot be presented, vaccination will take place at the point of entry against payment of USS 17.
9. WEATHER AND LOCAL TIME INFORMATION

Wet season: – April to late June

As the southeast monsoon sets in the rains give way to the dry season. Low-level moisture however ensures there is a lot of cloud and often, in Nairobi, the sun may not be seen for days. In contrast the nights are clear. Nairobi's mean maximum temperature is reduced to 21°C and minimum to 10°C.

10. LOCAL CURRENCY AND FOREIGN EXCHANGES RATES

10.1 The basic unit of currency is the Kenyan shilling (Ksh), which is divided into 100 cents. There are silver and bronze coins of 1 shilling, 5 shillings, 10 shillings, 20 shillings and 40 shillings. Notes are issued in denominations of 50, 100, 200, 500 and 1000 shillings.

10.2 Kenya shilling exchange rates are determined by the interbank trade which varies daily. The dollar rates fluctuate from Ksh.80 to 82.

10.3 There is no limit to the amount of foreign bank notes or traveller's cheques, which visitors may bring into Kenya. However, the export of Kenya currency by visitors is strictly forbidden. A maximum of 400 shillings may be taken out.

10.4 Commercial banks and Forex bureaux provide exchange facilities. Most banks are open between 9.00 am to 4.00 pm from Monday to Friday and between 9.00 am to 12.00 am on Saturdays at selected locations. Hotels also offer exchange facilities but at a small extra fee. For those who may need Kenyan currency immediately on arrival, the banks at Jomo Kenyatta International Airport are open daily from 7.00 am to midnight and will change foreign currency into Kenya shillings. Please keep a receipt after changing your foreign currency to enable you to change back the remaining shillings into foreign currency when you are leaving the country.

11. HOURS OF BUSINESS

The working week in Kenya runs from Monday to Friday (0800-1700hrs) and Saturday (0800-1300 hrs) and Sunday being a holiday.

12. ELECTRICAL SUPPLY

Local voltage is 220/240 V 50 Hz.

13. TELEPHONES

Worldwide direct connections are available, using the international code or telephone operator if necessary. From abroad dial 254 followed by required number. There are four GSM mobile operators: Orange, Safaricom, YU and Airtel.
## LIST OF HOTELS/RATES, 2012

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<td>Intercontinental Hotel</td>
<td>243 USD Single</td>
<td>City Hall Way, Uhuru Highway</td>
<td>+254-20-320 00 030</td>
<td>+254-20-32000000</td>
<td><a href="mailto:reservations@interconti.co.ke">reservations@interconti.co.ke</a></td>
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<td></td>
<td>266 USD Double</td>
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<td>The Red Court Hotel</td>
<td>240 USD Single</td>
<td>South C, Bellevue Red Cross Road</td>
<td>+254 6004520</td>
<td>+254 20 6004528</td>
<td><a href="mailto:angeline.nkako@redcourt.co.ke">angeline.nkako@redcourt.co.ke</a></td>
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<td></td>
<td>270 USD double</td>
<td></td>
<td>+254 20 520757</td>
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<td>The Panari Hotel</td>
<td>350 USD Single</td>
<td>Mombasa Road</td>
<td>254-20-828 985</td>
<td>254-20-828990/3</td>
<td><a href="mailto:reservations@panaripanhotel.com">reservations@panaripanhotel.com</a></td>
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<td>390 USD Double</td>
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<td>254-20-6946000</td>
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<td>Ole Sereni Hotel</td>
<td>230 USD Single</td>
<td>Off Mombasa Road, Opp. Zain offices / Parkside Tower</td>
<td>+254 20 390 1000</td>
<td></td>
<td><a href="mailto:reservationsmgr@oleserenihotel.com">reservationsmgr@oleserenihotel.com</a></td>
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<td>280 USD Double</td>
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<td>+254 20 503 6000</td>
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<td>The Bounty Hotel</td>
<td>50 USD Single</td>
<td>South B Shopping Centre, Mukoma Rd</td>
<td>254-20-650858</td>
<td>254-20-650847/8/9</td>
<td><a href="mailto:thebounty@odysseyhotels.com">thebounty@odysseyhotels.com</a></td>
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<td></td>
<td>60 USD Double</td>
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<td>Southern Sun Mayfair hotel</td>
<td>235 USD single</td>
<td>Parklands Road</td>
<td>254-20-3748823</td>
<td>254-20-3740920/1</td>
<td><a href="mailto:reservations@southernmayafrica.co.ke">reservations@southernmayafrica.co.ke</a></td>
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<td>260 USD double</td>
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<tr>
<td>Six-Eighty Hotel</td>
<td>115 USD single</td>
<td>Muindi Mbingu Street/Kenyatta Avenue</td>
<td>+254-20-332908</td>
<td>+254-20-315680</td>
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<td></td>
<td>321 USD single</td>
<td>Mama Ngina Street</td>
<td>+254-20-250099</td>
<td>+254-20-2288000</td>
<td><a href="mailto:reservations.nairobi@hilton.com">reservations.nairobi@hilton.com</a></td>
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<td>Hilton Hotel</td>
<td>170 USD single</td>
<td>Lillian Towers, University Way</td>
<td>+254-20-224625 or +254-20-2821000, Cellphone: 254-722209842 / 722208782 / 734251333 / 734251334</td>
<td><a href="mailto:reservations@nairobisafariclub.com">reservations@nairobisafariclub.com</a></td>
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<tr>
<td>Meridian Court Hotel</td>
<td>Kshs.3500(SBB)</td>
<td>Murang’a Road, Off Moi Avenue</td>
<td>254-20-317045</td>
<td>254-20313991</td>
<td><a href="mailto:info@meridianhotelenya.com">info@meridianhotelenya.com</a></td>
</tr>
<tr>
<td></td>
<td>Kshs.4950(DBB)</td>
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<tr>
<td>Jacaranda hotel, Nairobi</td>
<td>250 USD single</td>
<td>Chiromo Road, Westlands</td>
<td>254-20-4448714</td>
<td>254-20-4448715/6/7</td>
<td><a href="mailto:cro@jacarandahotels.com">cro@jacarandahotels.com</a></td>
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<tr>
<td></td>
<td>312 USD double</td>
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</tr>
<tr>
<td>Laico Regency</td>
<td>320 USD Single</td>
<td>Loita Street, Uhuru Highway</td>
<td>+254 (0)20 2217120</td>
<td>254 (0)20 2211199 / 2887000</td>
<td><a href="mailto:reservations@laicoregency.co.ke">reservations@laicoregency.co.ke</a></td>
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<tr>
<td></td>
<td>380 USD double</td>
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<tr>
<td>HOTEL</td>
<td>RATES TARIFF US $</td>
<td>ADDRESS</td>
<td>TELEFAX NO.</td>
<td>TELEPHONE</td>
<td>Email</td>
</tr>
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<tr>
<td>Ambassadeur Hotel</td>
<td>80 USD Single</td>
<td>Moi Avenue</td>
<td>254-20-336860</td>
<td>254-20-245426</td>
<td><a href="mailto:ambassadeurhotel@hotmail.com">ambassadeurhotel@hotmail.com</a></td>
</tr>
<tr>
<td></td>
<td>100 USD Double</td>
<td></td>
<td></td>
<td>254-20-246616</td>
<td><a href="mailto:reserve@hotelambassadeurkenya.com">reserve@hotelambassadeurkenya.com</a></td>
</tr>
<tr>
<td>The Kenya Comfort</td>
<td>55 USD single</td>
<td>Muindi Mbingu</td>
<td>0722 608 866</td>
<td>0733 608 866</td>
<td><a href="mailto:comfort@kenyacomfort.com">comfort@kenyacomfort.com</a></td>
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<tr>
<td>Hotel</td>
<td>85 USD Double</td>
<td>street</td>
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<tr>
<td>Sarova Panafic Hotel</td>
<td>240 USD Single</td>
<td>Kenyatta Avenue</td>
<td>254-20-271566</td>
<td>254-20-2714444</td>
<td><a href="mailto:christine.murugi@sarovahotels.com">christine.murugi@sarovahotels.com</a></td>
</tr>
<tr>
<td></td>
<td>240 USD double</td>
<td></td>
<td></td>
<td>254-20-2716688</td>
<td><a href="mailto:panafric@sarovahotels.com">panafric@sarovahotels.com</a></td>
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</table>
# Appendix E

## LIST OF TAXIS

<table>
<thead>
<tr>
<th>TAXI COMPANY</th>
<th>TELEPHONE</th>
<th>EMAIL</th>
<th>CHARGES (AIRPORT TO CITY CENTER)</th>
</tr>
</thead>
<tbody>
<tr>
<td>JIMCAB SERVICES LIMITED</td>
<td>Mobile: 0722 711 001 0722 714 243</td>
<td><a href="mailto:info@jimcab.co.ke">info@jimcab.co.ke</a></td>
<td>Kshs. 1,500</td>
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<tr>
<td></td>
<td>Landline: +254 20 712 25 65 20 712 12 05</td>
<td></td>
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<tr>
<td>KENATCO TAXIS LTD</td>
<td>+254 20 222 51 23 20 2223 07 71</td>
<td><a href="mailto:info@kenatco.co.ke">info@kenatco.co.ke</a></td>
<td>Kshs. 2,000</td>
</tr>
<tr>
<td>JATCO TAXIS &amp; TOURS LTD</td>
<td>Mobile: 0733 701 494</td>
<td><a href="mailto:bookings@jatcotaxis.com">bookings@jatcotaxis.com</a> OR <a href="mailto:enstazo@yahoo.com">enstazo@yahoo.com</a></td>
<td>Kshs. 1,800</td>
</tr>
<tr>
<td></td>
<td>Landline: +254 444 60 96 +254 44401 80</td>
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