Subject: Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) Workshop (Cairo, 11 – 15 December 2011)

Action Required: Reply not later than 10 November 2011

Sir,

I have the honour to invite members of your Administration/Organization to attend the first CAPSCA – Middle East Regional Workshop/Meeting which will be held at ICAO Middle East Office, Cairo, Egypt, on 11-15 December 2011. The Workshop/Meeting will be hosted by the ICAO Middle East Office, Cairo, Egypt, in association with the World Health Organization Regional Office, Cairo.

Delegates from States are expected to include Officers of Civil Aviation Regulatory Authorities and Public Health Authorities, Airport and Airline representatives and other stakeholders who have an interest in preparedness planning in the aviation sector in the Middle East Region. Participation by representatives of both Public Health and Aviation Authorities is particularly encouraged.

The ICAO CAPSCA project objectives are available on the website: www.capsca.org and are summarized as follows:

− Public Health Protection – Aviation Personnel, Air Travelers and General Public.

− States establish national aviation pandemic preparedness plans, involving Civil Aviation Authorities, Public Health Authorities, Air Traffic Services, Airports and Airlines thereby satisfying:

  ▪ Adherence to Article 14 of the Convention on International Civil Aviation.
- Compliance with the World Health Organization International Health Regulations (2005).

- Regional cooperation among States & Territories – the project provides a mechanism for pooling and sharing expertise and resources, especially between the aviation and Public Health sectors.

- Provision of advice, personnel training and airport evaluations for States & Territories.

- Development and improvement of guidelines for the aviation sector.

The main tasks of the workshop will be to:

1. Consider the aims of the CAPSCA project, its committee structure (a Steering Committee for Management and a Regional Aviation Medicine and Public Health Team for technical work) its funding and its work outline.

2. Consider the currently available preparedness guidelines from ICAO, WHO, IATA and ACI.

3. Review the experience of participants during the recent Influenza (H1N1) pandemic and consider what actions might be taken in order to improve harmonization of response.

4. Recommend how the CAPSCA project can improve the pandemic response in the aviation sector.

5. Establish the plan for CAPSCA – Middle East for the next 18 months, including election of a Steering Committee Chairman and arrangements for the next CAPSCA event.

6. Encourage States to agree in principle to volunteer for assistance visits, to facilitate the implementation of ICAO SARPs and guidance material, and the relevant parts of the International Health Regulations (2005).

The work programme for the Workshop/Meeting is at Attachments A to this letter. Your comments on the attached Agenda, including any amendment(s) you may wish to suggest, would be appreciated. The Bulletin describing administrative arrangements for the workshop as well as the hotel list are at Attachments B.
The project seeks to appoint a number of airport assistance visit advisors. Details of appointment are at Attachment C. We would like to receive nominations prior to the Workshop/Meeting, since we wish to provide training to such advisors as soon as possible, which will include observation and practice under supervision during airport assistance visits. An early response providing advisor’s names would be appreciated so we can plan the training. The exact arrangements will depend on the number of volunteers. Please send your nominations, as soon as possible, with brief curriculum vitae to the ICAO Middle East Regional Office, e-mail: icaomid@cairo.icao.int.

This letter and all its relevant attachments including the bulletin and the hotel list will be posted in PDF format on the ICAO MID website www.icao.int/mid and ICAO MID FORUM website at: www.bahraintradanet.com/icao_workspace or http://212.71.33.150/.

I would appreciate it if you could, as soon as possible, preferably not later than 10 November 2011, confirm the participation of your Administration/Organization to the Workshop/Meeting by exchange of correspondence with ICAO MID Regional Office at the following e-mail address: icaomid@cairo.icao.int, with copy to: jfaqir@cairo.icao.int or Fax number +20 2 22674843, giving the name(s) of your delegate(s) using the Registration Form which is at Attachment D to this letter.

Accept, Sir, the assurances of my highest consideration.

For/ Mohamed R. M. Khonji
ICAO Regional Director, Cairo

Attachments
COOPERATIVE ARRANGEMENT FOR THE PREVENTION OF SPREAD OF COMMUNICABLE DISEASE THROUGH AIR TRAVEL (CAPSCA)

PROGRAMME FOR CAIRO WORKSHOP/MEETING

Day 1 (11 December 2011)

08:30-09:30 Registration of delegates
09:30-10:00 Opening of the meeting ICAO & WHO / Group Photo
10:00-10:30 Coffee break
10:30-10:45 Introduction to event – ICAO and WHO
10:45 -11:00 Participants self-introduction
11:00-11:30 ICAO health related Standards and Recommended Practices (SARPs)
11:30-12:15 An introduction to the International Health Regulations (2005)
12:15-12:30 Development of the ICAO guidelines – A scenario based approach
12:30-13:30 Lunch
13:30-14:30 ICAO State Guidelines (including WHO comments and discussion)
14:30-15:15 Airport Guidelines – ACI (including WHO comments and discussion)
15:15-15:45 Coffee break
15:45-16:30 Airline Guidelines – IATA (including WHO comments and discussion)

Day 2 (12 December 2011)

09:00-09:30 CDC experience in managing H1N1
09:30-10:15 IHRs -- Application to Points of Entry and current status of implementation in the ME Region
10:15-10:45 Coffee break
10:45-11:45 Response to Influenza (H1N1) 2009: Experience of States/International Organizations in the Middle East Region
11:45-12:30 Introduction to CAPSCA, including global organizational structure; roles & responsibilities; CAPSCA website
12:30-13:30 Lunch
13:30-14:15  CAPSCA activities in other regions
14:15-15:15  WHO core capacity checklist
15:15-15:45  Coffee break
15:45-16:15  Introduction to Table Top Exercise

**Day 3 (13 December 2011)**

09:00-09:30:  Overview of days 1 & 2.
09:30-10:30:  Template for an Aviation Plan for a Public Health Emergency of International Concern
10:30-11:00  Coffee break
11:00-12:00:  Table Top Exercise Part 1
12:00-13:00:  Presentations on Table Top Exercise Part 1 (by participants)
13:00-14:00:  Lunch
14:00-15:00:  Table Top Exercise Part 2
15:00-15:30:  Coffee break
15:30-16:15:  Presentations on Table Top Exercise Part 2 (by participants)

**Day 4 (14 December 2011)**

09:00-09:30:  Debrief of Table top exercise
09:30-10:15:  SCM & RAMPHT in CAPSCA: Terms of reference
10:15-10:45:  Coffee break
10:45-11:00:  Election of SCM chair – remarks by SCM chair
11:00-11:30:  CAPSCA concept of Assistance Visits to States & appointment of advisors
11:30-12:15:  Procedure for an Assistance Visit: Use of Questionnaire and Checklist
12:15-13:00:  Work Plan and Next Steps; Close of CAPSCA workshop/meeting
13:00-14:00: Lunch

*End of CAPSCA workshop/meeting*
Programme for Assistance visit and advisor training (participants are welcome to attend but the remainder of the programme does not form part of the CAPSCA workshop/meeting)

Day 1 (14 December 2011) Advisor Training

14:00-15:30: Training of advisors
15:30-16:00: Debrief

Day 2 (15 December 2011) --- Assistance visit for Cairo Airport and OJT training for trainee Advisors (will be activated only if the assistance visit can be arranged) Day 5 is for assistance visit advisors and trainees only. It does not form part of the CAPSCA workshop/meeting. Those requested to attend will be contacted individually

09:00-09:45: Pre-evaluation briefing by ICAO CAPSCA Assistance Visit Team Leader and review of questionnaire submitted by State
09:45-10:45: Presentation by State Public Health Agency: Overview of State level planning for Public Health Emergency Preparedness and incorporation of Aviation Public Health Emergency Plan into State plan
10:45-11:15: Coffee break
11:15-12:30: Presentation/s by Port Health Authority and Airport Authority (and other relevant stakeholders, if required)
12:30-13:30: Lunch
13:30-15:30: Walk through visit to Cairo International Airport: (This should incorporate a scenario of an arriving or departing passenger suspected to have an infectious disease of public health concern)
15:30-16:30: Debrief and Gap Analysis.

End of Assistance Visit/Advisor Training
1. LOCATION

1.1 The First Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) Workshop/Meeting will be held at the Meeting Room of the ICAO Middle East Regional Office in Cairo, Egypt, 11-15 December 2011.

2. SCHEDULE OF THE WORKSHOP/MEETING

2.1 The opening session of the Workshop/Meeting will be held at 0900 hours on Sunday 11 December 2011.

2.2 The daily schedule and the order of the day will be announced at the opening session.

2.3 The Workshop/Meeting will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 0800 and 0900 hours on the opening day of the Working Group meeting. Participants are also requested to wear the identification badge, which will be issued to them when inside the meeting room.

4. ICAO PERSONNEL CONCERNED WITH THE WORKSHOP/MEETING

4.1 Dr. Anthony Evans, ICAO Chief Aviation Medicine Section with Dr. Jaouad Mahjour, WHO Director, and Division of Communicable Disease, will open the Workshop/Meeting at 0900 hrs. Mr. Jehad Faqir, ICAO Deputy regional Director with Dr. John Jabbour, WHO Epidemiologist, DCD/IHR will act as secretaries of the Workshop/Meeting.

4.2 Ms. T. Qatami (Administrative Officer) and Mrs. M. Hindi (Finance and Administrative Assistant) from the ICAO Cairo Office will handle the administrative arrangements.

4.3 Mrs. Sonia El Sakka (ICT) will handle the Information Communication Technology matters.

4.4 Mrs. Hoda Gabriel will provide the secretarial assistance.

5. DOCUMENTATION

5.1 Please note that no documentation will be available in hard copy format. However, working and information papers related to the meeting will be available on the ICAO MID Forum at least 15 days prior to the meeting. Accordingly, participants are requested to download the documentation from the web and bring along their own hard copies or their laptops to the meeting, as appropriate.

6. ICAO MIDDLE EAST REGIONAL OFFICE

MID OFFICE LOCATION

6.1 The ICAO Middle East Regional Office is located at the Egyptian Ministry of Civil Aviation Complex, Airport Road, Cairo. The telephone numbers are: (202) 2267 4841/5/6, the fax number is: (202) 2267 4843, the e-mail address is: icaomid@cairo.icao.int and website is http://www.icao.int and ICAO MID Forum is http://212.71.33.150.
Working Hours

6.2 The working hours of the ICAO Regional Office are 0730-1430.

6.3 The list of Officers in the ICAO Regional Office is given in the Attachment.

7. ICAO SALEABLE PUBLICATIONS

7.1 ICAO publications, if required by participants, may be purchased from the ICAO HQ.

8. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

8.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Cairo, through their respective hotel reception desk, as the MID Office is unable to provide this service due to staffing limitations. A list of hotels with ICAO corporate rates is attached for your convenience with telephone/fax numbers and addresses. Participants do have to arrange own hotel reservation.

9. TRANSPORTATION

9.1 Although we would very much wish to welcome you at Cairo Airport, it will not be possible to meet participants on arrival and provide transportation. Participants are, therefore, requested to make their own arrangements for transportation from the airport to the city and return.

9.2 Airport taxi services (Misr Limousine) operate private limousine services from the airport to Cairo city, at L.E. 60.00 approx. per vehicle. Public taxi service is also available, at a cost of approximately L.E. 40.00 (negotiable), at the taxi stand at the airport.

9.3 Free Bus Transportation

9.3.1 Free bus services will only be provided to and from the venue of the Meeting according to the following:

Itinerary to the venue of the Meeting

Departure from Beirut Hotel at 07:30
Departure from Le Meridien Heliopolis at 07:45
Departure from Fairmont Hotel Heliopolis (ex-Sheraton) at 07:50
Departure from Radisson Hotel at 07:55
Departure from Iberotel Le Passage (ex Movenpick) and Novotel Hotel at Heliopolis at 08:00

Note: Due to hotel rules, participants have to wait for the bus outside the premises of the hotel.

Itinerary from the venue of the Meeting

Buses will be available after the close of the daily sessions. Departures are tentatively scheduled at 14:45

N.B. i Bus will be identified by the ICAO sign.

   ii Due to security measures participants are requested to be available outside the main entrance of the premises in which the Regional Office is located. Punctuality will be much appreciated since departure times are fixed.

10. INSURANCE

10.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical Coverage.
11. **SOME USEFUL TRAVEL INFORMATION**

**PASSPORT**

11.1 All foreign nationals entering Egypt must possess valid passports or other valid documents for travel.

**VISA**

11.2 It is mandatory that all participants obtain official visas from the Egyptian Embassy or Consulate in their country prior to their departure for Egypt.

**CUSTOMS**

11.3 The following items may be brought into Egypt duty free:

- Personal effects, such as necessary clothing
- 200 cigarettes or 250 gr. of cigars or tobacco
- 1 liter alcoholic beverages
- Perfume for personal use

Additional quantities of the above items may also be purchased from Cairo Airport duty free shop after clearing customs.

**WEATHER CONDITIONS**

11.4 The main daily maximum and minimum temperatures for the month of December 20ºC and 15ºC.

12. **CURRENCY, CREDIT CARDS AND BANKING SERVICES**

12.1 The unit of currency in Egypt is the Egyptian Pound (L.E.), which in denominations of 100, 50, 20, 10, 5 and 1 L.E. 1 pound comprises 100 piasters. Current UN rate of exchange for US $ is approx. US $ 1 = L.E 5.90 for August 2011.

12.2 International Credit Cards, such as American Express, Diners Club, Visa, Master Charge, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

12.3 All commercial banks exchange major foreign currencies and are open 0830-1400 hours Sundays through Thursdays.

13. **OTHER USEFUL INFORMATION**

**SHOPPING**

13.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

**TAP WATER**

13.2 It is recommended that all visitors drink only bottled water/beverages.

**Telephone Cards**

13.3 Cards are available in the Egyptian Market for international calls.

14. **OTHER ASSISTANCE**

14.1 The ICAO Regional Office will be glad to assist participants with any advice they may require.
**LIST OF OFFICERS IN THE ICAO MID REGIONAL OFFICE, CAIRO**

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<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
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<tr>
<td>MR. M.R. KHONJI</td>
<td>ICAO REGIONAL DIRECTOR (ICAORD)</td>
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<td>MR. J. FAQIR</td>
<td>DEPUTY REGIONAL DIRECTOR (DEPRD)</td>
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<td><strong>ADMINISTRATION</strong></td>
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<td>MS. T. QATAMI</td>
<td>REGIONAL OFFICER, ADMINISTRATION (ADM)</td>
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<td><strong>TECHNICAL OFFICERS</strong></td>
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<tr>
<td>MR. M. SMAOUI</td>
<td>REGIONAL OFFICER, AIR NAVIGATION SERVICE &amp; AERONAUTICAL INFORMATION MANAGEMENT (ANS/AIM)</td>
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<td>MR. R. GULAM</td>
<td>REGIONAL OFFICER, COMMUNICATIONS, NAVIGATION AND SURVEILLANCE (CNS)</td>
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<td>MR. S. AL-ADHOOBI</td>
<td>REGIONAL OFFICER, AIR TRAFFIC MANAGEMENT (ATM)</td>
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<tr>
<td>MR. A. RAMLAWI</td>
<td>REGIONAL OFFICER, AERODROMES AND GROUND AIDS (AGA)</td>
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# LIST OF HOTELS WITH ICAO CORPORATE RATES

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<tr>
<td><strong>Fairmont Room</strong></td>
<td>US $145.00 S or D</td>
<td>Orouba Street Heliopolis</td>
<td>(202)22678170</td>
<td><a href="mailto:hli.reservations@fairmont.com">hli.reservations@fairmont.com</a></td>
<td>(202) 2267730/40</td>
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<td>Abdel Hamid Badawi Street Heliopolis</td>
<td>(202) 26226020</td>
<td><a href="mailto:Reservation.cairo@concorde-eg.com">Reservation.cairo@concorde-eg.com</a></td>
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<td>51, El Orouba Street Heliopolis</td>
<td>(202) 24172492</td>
<td><a href="mailto:Reservations.heliopolis@lemeridien.com">Reservations.heliopolis@lemeridien.com</a> &amp; <a href="mailto:Ahmed.maher@lemeridien.com">Ahmed.maher@lemeridien.com</a></td>
<td>(20) 24168994 24168995</td>
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<td><strong>Standard Room</strong></td>
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<td>Abdel Hamid Badawi St. Sheraton Area Heliopolis</td>
<td>(202) 26965657</td>
<td><a href="mailto:Info.cairo@radissonblue.com">Info.cairo@radissonblue.com</a> Or <a href="http://www.radissonblu.com">www.radissonblu.com</a></td>
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| **Novotel Cairo Airport** | US $100.00S  
US $110.00D  
(B&B) Incl. Service Charges & Taxes | Cairo Airport | (202)2 2914794/26373530  
Attention: Reservation Dept | rso_egypt@accor-hotels.com | (202)22918520  
22918573  
22918577 | 5 |
| **Iberotel (Ex-Movenpick Heliopolis)** | Superior US$80.00 S or D  
Executive club Room  
US $110.00 S or D  
Executive Club suite US$130.00  
*/*/***  
| Cairo Airport | (202)2 4180761  
Attention: Reservations Dept | Reservation@iberoteleairo.com  
&  
waleed.salah@iberotelcairo.com | (202) 22929626  
direct reservation or Direct Operator 22919400 | 5 |
| **Intercontinental Citystars** | Standard US$140.00 S  
Business Suite US$210.00  
Supplement $30.00 will be added for double occupancy (include B&B)  
High Season from 18/09 to 17/11/2011 | PO Box 1026  
Cairo, Egypt | (202) 24800480 | reservations@interconticitystars.com  
&  
noha.elbahrawy@interconticitystars.com | (0800-44-333-22)  
Or (202) 24800100 | 30 |
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<td>PO Box 1026 Cairo, Egypt</td>
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<td><a href="mailto:reservations@interconticitystars.com">reservations@interconticitystars.com</a> &amp; <a href="mailto:noha.elbahrawy@interconticitystars.com">noha.elbahrawy@interconticitystars.com</a></td>
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<td>Sonesta Hotel</td>
<td>Standard US$80.00 S or D Executive** US$150.00 S or D Tower Patio View** US$120.00 S US$130.00D</td>
<td>3 El Tayaran St. Nasr City</td>
<td>(202) 24039980 Attention: Reservation Depart</td>
<td><a href="mailto:reservations@sonestacairo.com">reservations@sonestacairo.com</a></td>
<td>(202) 24031259 After 5 P.M. (202) 22628111</td>
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<td>Baron</td>
<td>US $100.00S US$110.00D Incl. open Buffet Breakfast, Service Charges &amp; Taxes</td>
<td>8, Maahad El Sahari St., Heliopolis</td>
<td>(202) 22907077 Attention: Reservation Dept. or Mr.Osama Kassiem Asst. Sales Manager</td>
<td>reservcai@baronhotels..com or <a href="mailto:sales@baroncairo.com">sales@baroncairo.com</a> website: <a href="http://www.baron">www.baron</a> hotels.com</td>
<td>(202) 22915757</td>
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<td>Hotel Beirut</td>
<td>US$73.00 (S) US$90.00 (D) Suite S or D US$130.00 Incl. Serv./Gov. Tax</td>
<td>56, Beirut Street Heliopolis</td>
<td>(202) 22904065 or (202) 24159422 Attention: Reservation Dept</td>
<td><a href="mailto:res.ca@beiruthotelseg.com">res.ca@beiruthotelseg.com</a> Website: beiruthotelseg.com</td>
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<td>1 Midan El Galaa, Dokki</td>
<td>(202)33364467 <strong>Attention</strong>: Miss Omneia Wally, Deputy Director of Sales Or (202)33364601/02 Reservation Depart</td>
<td><a href="http://www.sheraton.com/cairo">www.sheraton.com/cairo</a></td>
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<td>(202)27358240</td>
<td><a href="mailto:cairomarriottreservation@marriott.com">cairomarriottreservation@marriott.com</a></td>
<td>(202)27351090</td>
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<tr>
<td>Flamenco Hotel</td>
<td>Standard Room US $ 79.00(SB+B) &amp; US $ 89.00(DB+B) Superior Room US$89.00 (SB+B) &amp; US$ 99.00 (DB+B) Incl. Serv./Gov. Tax</td>
<td>2, El Guezira El Wosta St., Abu El Feda, Zamalek</td>
<td>(202) 27359312 273 50819 <strong>Attention</strong>: Mr. Abdel Fattah El Rahman Senior Sales Manager</td>
<td><a href="mailto:rescairo@flamencohotels.com">rescairo@flamencohotels.com</a> <a href="mailto:Sales@flamencohotels.com">Sales@flamencohotels.com</a> Website:www.flamencohotels.com</td>
<td>(202) 27350815</td>
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<td>Reservation code: ICAO UN</td>
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<td>HOTEL</td>
<td>RATE US $</td>
<td>ADDRESS</td>
<td>TELEFAX NO.</td>
<td>E-MAIL</td>
<td>TELEPHONE NUMBER(s)</td>
<td>TRANSPORTATION BY TAXI TO MID OFFICE (Minutes)</td>
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</table>
| President | US $60 (SB)  
US $70 (DB) | 22 Taha Hussein St., Zamalek | (202) 27361752  
Attention: Mr. Essam Safwat | Presidenthotel3@gmail.com | (202) 27350718  
27350652 | 35 |

**GENERAL CONDITIONS:**
- To benefit from ICAO corporate kindly make sure to mention in your reservation request that you are a Participant in an ICAO Meeting, Seminar or Workshop.
- All above rates are subject to 12% service charge, 10% sales tax and 2% municipality tax.
- Method of payment should be stated in reservation request.
- In case of booking on guest account a credit card number as well as its expiry date should be submitted in order to guarantee the reservation.
- Special corporate rates are not valid during conferences or events, in which special conference rates will be applied.

**CONDITIONS APPLICABLE TO CERTAIN HOTELS ONLY:**

* Complimentary meet and assist at Cairo International Airport (upon request 48 hours prior notice and full flight details are clearly forwarded).
** Free transportation from and to Cairo International Airport (scheduled shuttle bus service), full flight details to be provided to ensure the maximum level of service.
*** Complimentary down town shuttle bus transportation several times a day.
X One night cancellation fees will be charged in case of no show. Also, the hotel will reserve the right to release the booking 48 hours before the arrival date in case reservation was not guaranteed by either credit card or payment or a voucher.
XX Meet and assist or transportation Service to/from Cairo Intl Airport can be arranged against charge. Requests can be sent via fax to the Reservation Department with at least 24 hours prior to arrival and need to be guaranteed by credit card.

N.B. No ICAO corporate rates will be applicable upon arrival if no PRIOR reservations have been made, following above procedure. Also no reservation is made on the web (online) published rate as this will prevent from obtaining ICAO Corporate rates.
REQUEST FOR AIRPORT ASSISTANCE VISIT ADVISORS

State contributions during the initial phase of the project are requested in the form of in-kind loans of experts to be trained and undertake airport assistance visits missions in participating member States and Territories. The desirable qualifications for advisors are as follows:

- interest in improving pandemic preparedness planning in the aviation sector;
- availability to undertake international airport evaluations for preparedness (travel and daily expenses, but not salary, will be met from the CAPSCA project funds);
- qualification and experience in aviation medicine and/or;
- qualification and experience in public health medicine and/or;
- experience in contingency/emergency planning in the aviation sector.

It is emphasised that qualification in medicine or aviation medicine is not mandatory to become an assistance visit advisor.
INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE

COORDINATE ARRANGEMENT FOR THE PREVENTION OF SPREAD
OF COMMUNICABLE DISEASE THROUGH AIR TRAVEL (CAPSCA)

(Cairo, Egypt, 11 – 15 December 2011)

REGISTRATION FORM

PLEASE PRINT OR TYPE CLEARLY

1. Name in full: ___________________________________________________________
   (as should appear in the official listing and name tag)

2. Title or Official Position: ______________________________________________________

3. State/Organization: ___________________________________________________________

4. Mailing Address: ___________________________________________________________
   ___________________________________________________________

5. Fax Number: __________________________________________________________

   Telephone Number: ___________________________________________________________

   Mobile Number: ___________________________________________________________

   E-mail: ___________________________________________________________

6. Hotel: ___________________________________________________________

Note 1: Participants are expected to make their own hotel/visa arrangements

Note 2: The ICAO CAPSCA project information is available on the website: www.capsca.org.

Date: .............................................. Signature:......................................................

After completing, please send to: ICAO MID Office at the following e-mail address:
(icaomid@cairo.icao.int) or Fax number +20 2 22674843

-END-