1. **Terms of Reference**

1.1 CAPSCA-MID is established in the ICAO Middle East Region to ensure that the Public Health Sector and the Aviation Sector in the MID Region collaborate to develop a national preparedness plan for aviation in compliance with the World Health Organization International Health Regulations (2005) and ICAO Standards and Recommended Practices (SARPs).

1.2 CAPSCA-MID is chaired by a Chairperson and Vice-Chairperson elected by the representatives of CAPSCA member States present in the meeting when the election is held, representing sub-regions and languages, if applicable, normally for a period of 3 years, or until the project is completed, whichever is earlier.

2. **Work Programme**

   a. Meets annually, and in conjunction with the Global Coordination Meeting when held in the MID Region.

   b. Contribute to the ongoing review of all guidelines, including those for States, airport and aircraft operators, and air navigation service providers, and submit recommendations for revision to the corresponding organisations through ICAO and WHO.

   c. Interprets and disseminates guidelines for applicability in the region.

   d. Is open to any representative who can further the objectives of CAPSCA, including International Organizations, as determined by the ICAO CAPSCA Project Manager.

   e. Provides ongoing assessment, planning advice and assistance visits to States.

   f. Contribute to the ongoing review of the ICAO CAPSCA checklist for assistance visits to States and airports.

   g. Trains technical advisors designated by States to carry out assistance visits to States in accordance with ICAO provisions and WHO International Health Regulations (2005), and associated guidelines.

3. **Composition**

3.1 CAPSCA-MID is comprised of representatives from:

   - States that have joined the CAPSCA project (Civil Aviation Authorities and Public Health Authorities);
   - Donors (States and Organizations);
   - ICAO, WHO and other partner UN, Aviation and Health related Regional and International Organizations; and
   - other representatives as necessary, as determined by the ICAO CAPSCA Project Manager.