



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: In 3/27 – SA375

13 June 2012

To: Mr. Pierre Dubois, Directeur Régional de l'Aviation Civile aux Antilles et en Guyane (France)  
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana  
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

**Subject: RLA/08/901 - ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas  
Third Global Coordination and Fourth CAPSCA Americas Meeting – Invitation  
Santiago, Chile, 8 – 12 October 2012**

Action

Required: 1) Notification of any additional items for the agenda by 7 August 2012;  
2) Register participants by 7 September 2012.

Sir/Madam:

I have the honour to invite your Administration/Organization to participate in the Third CAPSCA Global Coordination and Fourth CAPSCA Americas Meeting to be convened in Santiago, Chile, from 8 to 12 October 2012, which will be hosted by the Directorate General of Civil Aviation of Chile. The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided.

Civil Aviation Authorities, Public Health Authorities, Airports, Airlines, Air Navigation Service Providers, Tourism Authorities, and Emergency Response Agencies of all States and Territories and representatives of invited international organizations are expected to attend. CAPSCA is a global programme with regional CAPSCA projects, and in 2012, by the established host rotation scheme, CAPSCA Americas hosts the CAPSCA Global Coordination meeting. States/Territories/International Organizations are encouraged to forward this invitation to all authorities/agencies/organisations/companies with an interest in the improvement of public health emergency response planning and preparedness in the civil aviation sector/system/industry.

CAPSCA is a cooperative arrangement between international organisations, including ICAO, WHO, UNWTO, WFP, ACI, IATA, etc., and States/Territories, funded by the United Nations Central Fund for Influenza Action (CFIA). Further information is available on the CAPSCA web site: [www.capsca.org](http://www.capsca.org).

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The agenda of the meeting is at **Attachment A**. States/Territories/International Organizations wishing to submit proposals for the addition of items should do so by **7 August 2012**.

You are kindly requested to complete in Word and send by e-mail the Registration Form at **Attachment B** for each participant by **7 September 2012**.

A list of hotels recommended for the meeting participants will be available on the web site: <http://www.capsca.org/Calendar2012.html> in due course.

All meeting presentations will be placed on the above mentioned web site as it becomes available. Taking into consideration the availability of presentations in electronic format, no hard copies will be distributed during the event.

Presentations that your Administration/Organization may wish to present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft PowerPoint format. Availability prior to the meeting facilitates advance provision to and preparation by the interpreters.

If you require any further information regarding the meeting, please contact the ICAO CAPSCA Regional Coordinator for the SAM Region, Ms. Lia Ricalde, Regional Officer Aerodromes and Ground Aids ([lricalde@lima.icao.int](mailto:lricalde@lima.icao.int)), or Ms. Marisa Paez, Assistant, ([mpaez@lima.icao.int](mailto:mpaez@lima.icao.int)).

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer  
Regional Director  
ICAO South American Office  
Lima

**Enclosure:**

*A – Agenda*

*B – Registration Form*

cc:

Mr. Daniel Madiot, Chef du SNA (ai) aux Antilles et en Guyane (France)

Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname

Mr. Brian De Souza, Acting Director, CASAS, Suriname

Mr. Stanley Betterson, Acting Director of Civil Aviation, Suriname

C/MED

ICAORD, Mexico



## **INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)**

### **COOPERATIVE ARRANGEMENT FOR THE PREVENTION OF SPREAD OF COMMUNICABLE DISEASE THROUGH AIR TRAVEL (CAPSCA)**

**Third CAPSCA Global Coordination and Fourth CAPSCA Americas Meeting**  
(Santiago, Chile, 8 – 12 October 2012)

#### **Draft Agenda**

##### **Day 1 – CAPSCA Global Programme, Regional Projects and Partner International Organisations**

- Opening Ceremony
- ICAO – CAPSCA Global Achievements
- World Health Organization (WHO) – Global International Health Regulations (IHR) Implementation Results
- Review of last 2<sup>nd</sup> Global Coordination Meeting Conclusions
- CAPSCA Asia Pacific Achievements
- CAPSCA Africa Achievements
- CAPSCA Americas Achievements
- CAPSCA Europe Achievements
- CAPSCA Middle East Achievements
- Pan American Health Organization (PAHO) – IHR Implementation in the Americas
- United Nations World Tourism Organization (UNWTO)
- World Food Programme (WFP)

##### **Day 2 – Technical Developments**

- International Air Transport Association (IATA)
- Airports Council International (ACI) - Business Continuity
- Civil Air Navigation Services Organisation (CANSO)
- International Federation of Airline Pilots Associations (IFALPA)
- Latin American and Caribbean Air Transport Association (ALTA)
- Asociación Iberoamericana de Medicina Aeroespacial (AIMA)
- Glossary of Public Health Emergency (PHE) related terminology
- Multi-sector all-hazards PHE response (Public and Private)
- Guidance for handling suspicious substances on a flight – Centers for Disease Control and Prevention (CDC)
- Risk communications

**Day 3 – State/Territory Experiences – Civil Aviation Authorities, Public Health Authorities, Airports, Airlines, Air Navigation Service Providers, Tourism Authorities, Emergency Response Agencies, etc.**

- Singapore
- United States CDC
- Chile
- Mexico
- Colombia
- Barbados
- Canada
- Mongolia
- Kenya
- Egypt
- Etc.

**Day 4 – CAPSCA Future**

- Overview of findings from CAPSCA Americas assistance visits
- Results of ICAO questionnaire
- Results of UN survey
- ICAO Universal Safety Oversight Audit Programme (USOAP) audit questions
- WHO IHR point of entry (POE) certification
- CAPSCA objectives, scope, activities, title, project document
- CAPSCA Future Funding
- Agreements between ICAO and WHO and WFP
- Conclusions
- Closing remarks

**Day 5 – CAPSCA Technical Advisors Assistance Visit Training**

- Assistance visit methodology
- Assistance visit checklist
- Visit Panel – Stakeholder presentations and Q&A
- Airport Walkthrough

**Third Global Coordination and Fourth CAPSCA Americas Meeting**  
(Santiago, Chile, 8 to 12 October 2012)

**Tercera Reunión Mundial de Coordinación y Cuarta Reunión del Proyecto CAPSCA - Américas**  
(Santiago, Chile, 8 al 12 de octubre de 2012)

**REGISTRY FORM / FORMULARIO DE REGISTRO**

<b>1.</b>	<b>NAME/NOMBRE</b>	
<b>2.</b>	<b>POSITION/CARGO</b>	
<b>3.</b>	<b>ORGANIZATION/ ORGANIZACIÓN</b>	
<b>4.</b>	<b>STATE/ESTADO</b>	
<b>5.</b>	<b>TELEPHONE NO. NO. DE TELÉFONO</b>	
<b>6.</b>	<b>E-MAIL/CORREO ELECTRÓNICO</b>	

*Please return completed form to:*  
*Por favor envíe el formulario lleno a:*

*E-mail:* mail@lima.icao.int  
*Fax:* +511 611 8689